



International Plant Protection Convention



# **IPPC GeNS Application**

**Production Version** 



#### INDEX

1	FIXES	3
2	ENHANCEMENTS	3
3	USER MANUALS	0

### 1 Fixes

Reference	Description	
IGN-2495	[UG USER FEEDBACK] The NPPO Admin should be able to sabe the "Expiry Date" within the Company profile.	
IGN-2534	Provide a scrollbar on login page for a small screen size. Generic ePhyto National System (GeNS) Enter your email* Enter your passwol Scroll bar for a small screen size. Scroll bar for a small screen size.	
IGN-2536	[UG USER FEEDBACK] The printout (PDF) should display the NET and GROSS weight, if specified, of all the commodity lines	
IGN-2539	[UG USER FEEDBACK] Data extract info should not be messed up. Make sure that the Exporter Name and Address are in the related allocated columns and not split into other non-related fields.	

## 2 Enhancements

Reference	Description		
IGN-1651	[USER FEEDBACK] Provide the possibility to upload multiple commodities. Please check the Annex with further details ( <i>Annex – Offline commodity upload feature</i> )		
IGN-1904	[MG USER FEEDBACK] Add a tooltip for the "Applicant" field displayed to the NPPO Assistant at time of CR creation.		
	General Consignment Commodities Attachments History Hub Tracking		
	GENERAL INFO Certificate Number Status PC-EW818WLIEYPH ISSUED		
	Certificate Type Shipment Value		
	Export     The "Applicant" field is displayed to the NPPO       • Re-Export     Assistant at time of CR creation.		
	Applicant  Requestor party reference or name		

	· · · · · · · · · · · · · · · · · · ·			
IGN-1979	UN/LOCODE to be selected as <i>Point of entry</i> . Ref.			
(See also	https://unece.org/trade/cefact/unlocode-code-list-country-and-territory			
IGN-2474				
and IGN-	The user should be able to type or select the <i>Point of entry</i> . The GeNS will send			
2546)	electronically the related UN/LOCODE.			
	Declared point of entry – Country			
	This is a mandatory field			
	By default, this is equal to the "Nam	e of importing country" in the "General"		
	tab and to the "Consignee name" in the "Consignment" tab.			
	Declared point of entry – Port and other locations			
	This is a non-mandatory field. You can also leave it blank.			
	4 You can type the first 4 characters of the location within the above selected			
	country. E.g., type "Seat" to select "Seattle" from the drop-down list. "Seattle"			
	will be displayed as option if the "United States of America" is selected as			
	country in the above list.			
	DECLARED MEANS OF CONVEYANCE FROM PORT OF	EXPORT		
	Distinguishing Marks 😧			
	By default, they are equal to the			
	Declared point of entry - Country 2 *			
	United States of America			
	Declared point of entry - Ports and other locations 🕢			
	United States of America			
	Note: Default to destination country			
	Declared point of entry - Country 2*	Here you can select a different country		
	United States of America			
United States of America				
	Declared point of entry - Ports and other locations			
	Seatac	<b>▼</b>		
	ballard) Seattle	Start tuning the first 4 characters to see		
	Kenmore/Seattle	the available entions within the above		
	Seatac	selected country		
	Jealac	selected country.		
	Seattle			
IGN-2340	The "HUB Tracking Info" tab should display	the following message for Paper		
	Phytosanitary Certificates:	- · ·		
	• English instance $\rightarrow$ The country is not registered or not enabled to receive			
	electronic Phytosanitary Certificates	in the HUB		

	<b>– – – – –</b>	<u> </u>	1 1 1111.7 1	
	<ul> <li>French instance → Le pays n'est pas enregistré ou n'a pas la possibilité de recevoir des certificats phytosanitaires électroniques dans le HUB.</li> </ul>			
IGN-2365	When creating a new item in the Reference Data there should be a limit of digits for			
IGN-2420	<ul> <li>the code (e.g., a new "Condition" can have a "Code" with max. 4 digits/characters).</li> <li>Optimization of the saving of the exporters and consignee within the Company configuration for the NPPO Admin.</li> <li>Steps:         <ul> <li>As NPPO Admin assign several exporters and consignees to a given Company</li> <li>Create and issue a PC as Company User using the different exporters and consignees</li> </ul> </li> </ul>			
		Edit Company		
	ePhyto Improving Safe Trade in Plant and Plant Products Home	Safe Safe Safe Safe Safe Safe Safe Safe	Allowed access during Extension Days	
	Certificate requests ↓ Certificate requests ↓ Import certificates ↓ Certificates ↓ Companies ↓ Companies ↓	EXPORTER CONFIGURATION		
		Exporter	-Fruit Exchange     -Green Bean     -Fiori nel mondo	
	<ul> <li>System settings</li> <li>Office Locations</li> <li>Applicants</li> <li>Validation Tool</li> <li>HUB Registered Co</li> <li>Authorization Taken</li> </ul>	CONSIGNEE CONFIGURATION Consignee	Gallak Rome-Gallak	
IGN-2474       [UN/LOCODE] Create a section under Reference D according to https://unece.org/trade/cefact/unloc         The full location code is the composition of the co         UN/LOCODE.         Section visible to the NPPO Admin         Click Reference Data > UN LOCODE         No results displayed upfront         Select the "Country" from the relevant dro		ection under Reference Data t ce.org/trade/cefact/unlocode- the composition of the country the NPPO Admin Data > UN LOCODE yed upfront try" from the relevant drop-do	o display the UN/LOCODE code-list-country-and-territory. y code + the location as per own field.	
	Type or select the cour of America to see the a	ntry. E.g., select United States available ports and locations.	Country unit United Arab Emirates (the) United Kingdom of Great Britain and Northern Ireland (the) United States of America	

	UN/LOCODE			
			🕼 Edi	it 🤁 Refresh
		Search Country		
		United Stat	es of America 👻 Include Non Active	Clear
	Location Code	Name	Active	
	237	Great Mills	Active	ß
	267	Hermitage	Active	ß
	289	West Friendship	Active	ľ
ĺ	299	Cordova	Active	Ø
l	2AA	Ambia	Active	Ø
<ul> <li>You can disable the record if you wish this not to be selected as "Declared point of entry" within the CR "Consignment" tab.</li> </ul>				
	UN/LOCODE	1. E.g., type "Seattle" to refine your	search within the US co	untry.
			R Edit	Refresh
		Search Country		
		seattle United State	es of America 🔻 Include Non Active	🗹 🥒 Clear
	ſ	2 Then select your result and click "	Edit"	
		2. Then, select your result and click	Luit	
	Location Code	Name	Active	
	Location Code	Name	Active	G
	Location Code	Name Ballard/Seattle	Active	C
	Location Code	Name Ballard/Seattle Kenmore/Seattle	Active Active Active	C C
	Location Code AFY KAH SEA	Name Ballard/Seattle Kenmore/Seattle Seattle	Active Active Active Active	8 8 8
	Location Code AFY KAH SEA	Name Ballard/Seattle Kenmore/Seattle Seattle 3. You will see the full c	Active Active Active Active Code. E.g., Seattle code is	C C USSEA
	Location Code AFY KAH SEA   Edit	Name Ballard/Seattle Kenmore/Seattle Seattle 3. You will see the full c 4. Type a different	Active Active Active Active Ode. E.g., Seattle code is 5. Uncheck the box if	Image: Constraint of the second se
	Location Code AFY KAH SEA   Edit Code:	Name Ballard/Seattle Kenmore/Seattle Seattle 3. You will see the full c 4. Type a different name if you wish	Active Active Active Active Ode. E.g., Seattle code is 5. Uncheck the box if y hide it as "Declared po	Image: Constraint of the second se
	Location Code AFY KAH SEA   Edit Code* Location Code *	Name Ballard/Seattle Kenmore/Seattle Seattle 3. You will see the full c 4. Type a different name if you wish	Active Active Active Active Ode. E.g., Seattle code is 5. Uncheck the box if y hide it as "Declared po entry" within the "Cor	Image: Construction of the second
	Location Code AFY KAH SEA   Edit Code* Location Code * Name*	Name Ballard/Seattle Kenmore/Seattle Seattle 3. You will see the full c 4. Type a different name if you wish Seattle	Active Active Active Active Ode. E.g., Seattle code is 5. Uncheck the box if y hide it as "Declared po entry" within the "Con tab of the Certificate I	Image: Constraint of the second se
	Location Code          AFY         KAH         SEA           Edit         Code*         Location Code *         Name*         Active	Name Ballard/Seattle Kenmore/Seattle Seattle US 4. Type a different name if you wish Seattle	Active Active Active Active ode. E.g., Seattle code is 5. Uncheck the box if hide it as "Declared po entry" within the "Cor tab of the Certificate I 6. Click "	Image: Construct of the second sec
	Location Code AFY KAH SEA Code* Location Code * Name* Active	Name Ballard/Seattle Kenmore/Seattle Seattle 3. You will see the full c 4. Type a different name if you wish Seattle	Active Active Active Active Ode. E.g., Seattle code is 5. Uncheck the box if y hide it as "Declared po entry" within the "Con tab of the Certificate I 6. Click " apply yo	USSEA you wish to pint of nsignment" Request. Save" to ur changes
	Location Code AFY KAH SEA Edit Code* Location Code * Name* Active	Name Ballard/Seattle Kenmore/Seattle Seattle US US Seattle Sea	Active Active Active Active Ode. E.g., Seattle code is 5. Uncheck the box if hide it as "Declared po entry" within the "Cor tab of the Certificate I 6. Click " apply yo	Image: Construction of the construc
	Location Code          AFY         KAH         SEA           Edit         Code*         Location Code *         Name*         Active	Name Ballard/Seattle Kenmore/Seattle Seattle 3. You will see the full c 4. Type a different name if you wish Seattle Save O Can	Active Active Active Active Ode. E.g., Seattle code is 5. Uncheck the box if y hide it as "Declared po entry" within the "Con tab of the Certificate I 6. Click " apply yo	Image: Construction of the construc

	Image: Second state of the second s			
IGN-2524	Enhancement of the notifications sent to the NPPO Inspectors for CRs with "Pending Review" status. Send notifications only for Certificate Requests that have been in "Pending Review" status from 14 days prior to today (not from the beginning of the time). The NPPO Admin can still configure the maximum number of days to wait before sending notifications to the NPPO Inspectors. For example, today it's 9-Nov-2022. The NPPO Admin set the <i>Pending Notification Days</i> configuration to 1 day (see pic). The NPPO Inspectors should receive a notification with subject "ePhyto National System - Certificates awaiting inspection" for all NPPO Offices assigned to his/her profile for CRs in "Pending Review" status from 27-Oct-22 (14 days prior to today) until 8-Nov-22 (1 day prior to today).			
	Home   Dashboard   Data Extracts   Certificate requests *   Import certificates   Administration *   Users   Companies *   Consignees   System settings			
IGN-2544	Public search of a Phytosanitary Certificate on login page (no credentials needed). Steps: Click "Search for a Phytosanitary Certificate" button on login page Generic ePhyto National System (GeNS) Enter your email* Enter your password* Click here Note: This is a User Acceptance Test site (for testing purposes only) Search For A Phytosanitary Certificate			



	Warning			-
	Your "Country of consig Please check your info	gnee" is different from your "C rmation, otherwise select the	Declared point of entry". correct "Declared point of entry".	
	juishir		ОК	
	<ul> <li>Click "OK" to acknow</li> <li>The user can decide</li> </ul>	vledge the message to keep them different	t	
	General Consignm	nent Commodities	Attachments	History
	Country of exporter:* Test Country		Country of consignee:* Italy - IT	•
	DECLARED MEANS OF CONVEYANCE FRO	M PORT OF EXPORT		
	Distinguishing Marks 🕢			
	Declared point of entry - Country 🕑 • United States of America	•		
	or to change the "De "Country of consign	eclared point of entry" ee"	selection to be equal to the	2
	General Consignm	ent Commodities	Attachments	History
	Country of exporter:* Test Country		Country of consignee:* Italy - IT	•
	DECLARED MEANS OF CONVEYANCE FROM	I PORT OF EXPORT		
	Distinguishing Marks 🕜			
	Declared point of entry - Country 🕢 * Italy	•		
IGN-2558	[PA USER FEEDBACK] "Distin	iguishing Marks" colum	nn to be included also in the	e "View"
	"Distinguishing Marks" at do	ocument level (not a tra	ade line level),	
IGN-2597	Improvement of the attachn	nent received at import	t level	

## 3 User Manuals

Reference	Description
User Manuals	<ol> <li>Log in with your GeNS credentials</li> <li>Go to "Documents" and click the relevant link</li> </ol>
(Last updated on: Jan 2022)	NPPO profiles Administration Reference Data List of Exporter My Profile Documents Countere
	Company profiles         Certificate requests         List of Exporters         List of Consignes         My Profile         Documents         GeNS User Guide - Company Administrator         . GeNS User Guide - Company User